

RESUME

Priyanka Anil Vhatkar

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Career Objectives:

To leverage my corporate experience and passion for teaching to inspire and educate students at a reputable institution. Committed to fostering a dynamic learning environment, conducting impactful research and contributing to the academic community through mentorship and collaboration.

Summary:

- Having **3.9** yrs. of **Industrial Finance** experience.
- Qualified SET exam in First attempt
- Good in Academic performance – got outstanding in M.Com
- Dual Post Graduate – M.com and MBA
- Appearing for NET 2024 Exam

Education:

Sr. No	Course	Board/University	Passing Year	Percentage of marks	Class
1	SET	UGC	2021	Pass	Qualified
2	M.Com	Savitribai Phule Pune University	2020	73.94%	Outstanding Grade
3	MBA	Savitribai Phule Pune University	2018	67.83%	A Grade
4	B.Com	Shivaji University, Kolhapur	2016	65.33%	First Class
5	HSC	Maharashtra State Board	2013	69.67%	A Grade
6	SSC	Maharashtra State Board	2011	80.73%	Distinction

Work Experience:

Industrial Experience in Finance field in 3 Multinational Companies:

- Company : **Syngenta India Ltd**
Designation : AP Analyst
Location : Baner, Pune
Duration : 28 Dec 2020 – 02 April 2022
Responsibilities : Working with Accounts Payable team
Using SAP-VIM for making daily payment
Conducting audit of processed Invoices
Providing process training to new hire
Making various Reports for presentation to clients
Handling Client's query

- Company : **Gallagher Service Center LLP**
Designation : Process Analyst
Location : Viman Nagar, Pune
Duration : 18 June 2018 – 11 Oct 2019
Responsibilities : Working with Banking & Treasury team and Retail Invoicing Team
Making daily payments to international clients,
Doing audit of accounting activates
Using banking portals to make payments
Weekly interaction with clients
Providing process training to new hire

- Company : **Infosys BPM Ltd**
Designation : Process Executive
Location : Hinjewadi, Pune
Duration : 11 July 2016 – 06 Oct 2017
Responsibilities : Working with Royalty team
Making Royalty payments to Authors.
Processing their Royalty Contracts
Doing audit of accounting Contracts and Payments
Using SAP to make payments
Providing Royalty related training to new hire.
Resolve any discrepancies with data

Computer Skills:

Skillset: MS – CIT with "A+" Grade
Tally ERP 9,
Typing speed 30 words per min
MS Office – Excel, Word, PowerPoint,
SAP for company related work

Achievements & Awards:

- Awarded with **Kaizen Certificate** for successfully completing Kaizen Project on 'Formulation of Status Report' that reduces manual work, avoid duplication and reduce time with good accuracy.
- Received **Star Performer** Award and **WOW** Award for processing higher work volume with good accuracy
- Completed **T-100 Accounting Fundamental, T-200 Accounts Payable** certification in **Infosys**.
- Completed **Business Overview Training for Finance and Accounts** in **Gallagher Service Centre LLP**.

Personal Information:

Date of Birth : 01st February 1996
Nationality : Indian
Gender : Female
Marital Status : Married
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Known Language : English, Hindi and Marathi.